



MELKSHAM
NEIGHBOURHOOD
PLAN

Date: Wednesday 5th June 2024

Start: 6.30pm

Present:

Steering Group Members Present

Councillor David Pafford Chair (MWPC)

Councillor Graham Ellis (MTC)

Councillor Pat Aves (MTC)

Councillor John Glover (MWPC)

Mark Blackham (Bowerhill Residents Action Group)

John Hamley (MTUG)

Shirley McCarthy (Environment)

Mike Sankey (WC)

Chris Holden (Melksham Community Area Partnership)

Officers

Teresa Strange (MWPC)

Lorraine McRandle (MWPC)

Task Group Members

Councillor Mark Harris

Councillor Alan Bains

Planning Consultants

Vaughan Thompson (Place Studio)

MTC Melksham Town Council

MWPC Melksham Without Parish Council

WC Wiltshire Council

MTUG Melksham Transport User Group

MINUTES

1. Welcome & Housekeeping

Councillor Pafford welcomed everyone. Housekeeping was not required as there was no one new present.

2. Apologies

There were no apologies.

3. Declarations of Interests

Vaughan Thompson advised that Pace Studios have been approached by Cranbourne Estate to help them make their Neighbourhood Plan; this was in association with RAW Planning who were the agents for one of the site allocations. **Resolved: It was agreed that there was no conflict of interest and members thanked Vaughan for his transparency**

4. Public Participation

There were no members of the public present.

5. Items to be considered in closed session as confidential

Resolved: For items 6b,7,8,9 & 10 to be held in closed session.

6. Minutes and Notes

Minutes of Meeting held on 15th May 2024

It was proposed by Chris Holden, seconded by Councillor Pat Aves and

RESOLVED to approve, and for the Chair to sign, the minutes of the Steering Group meeting held on 15th May 2024

Confidential Notes to accompany meeting notes, 15th May

It was proposed by Councillor Pat Aves, seconded by John Hamley and

RESOLVED to approve, and for the Chair to sign, the Confidential minutes of the Steering Group meeting held on 15th May 2024.

Answer to query raised: “how can past oversupply of housing completions against planned requirements be addressed?”

Vaughan’s answer that over allocation cannot count against post 2038 requirements was noted.

The meeting went into closed session.

7. Feedback from Wiltshire Council on pre Regulation 14(B) consultation advice

In closed session

It was **UNANIMOUSLY RESOLVED** to

- (i) Immediately apply for technical support to do the SEA additional work

(ii) Engage with Wiltshire Council over their objections with the aim of getting them to see the Group's point of view.

(iii) At the next meeting, to decide on the next steps

8. **Feedback and agree way forward with Technical Support Packages/Evidence documents**

In closed session

9. **Way forward for Regulation 14(B) consultation**

In closed session

It was agreed to hold public consultations as follows.

Friday 19th July 4pm to 7pm at Melksham Community Campus

Saturday 20th July 11am to 2pm at Shaw Village Hall

Tuesday 23rd July 5pm to 8pm at Bowerhill Village Hall

Councillor David Pafford asked SG members to advise Teresa if they were available to staff any of these sessions.

It was also agreed to offer to speak at a meeting of Community Action for Shaw and Whitley.

10. **Draft Regulation 14 (B) version of the Plan**

In closed session

UNANIMOUSLY RESOLVED to amend in the submission version page 13, paragraph 2.1.1, first bullet point to read "Climate change and the need to be locally resilient and contribute to reducing greenhouse gases."

It was proposed by Councillor David Pafford, seconded by Mark Blackham and

UNANIMOUSLY RESOLVED to approve the Draft Regulation 14b version of the plan.

11. **Finance**

In closed session

There were no invoices to approve.

12. Date and venue of Next Steering Group Meeting

There was discussion of when the next meeting needed to be to allow an updated SEA to be undertaken and for Melksham Town Council and Melksham Without Parish Council to formally approve the draft plan.

It was agreed that the next meeting would be at 6:30 pm on Wednesday 17th July 2024 at Melksham Without Parish Council, Melksham Community Campus.

It was further agreed that if an updated SEA was not required the draft plan would go public and to the qualifying bodies for approval at their respective meetings on Monday 17th June, without requiring further discussion by the Steering Group, and the above meeting would not take place.

The meeting closed at 8pm.

signed.....
Chairman